

Old Brymorians Association



Constitution

1.0 Name:

The Association shall be known as the **Old Brymorian's Association** and by the abbreviation **OBA**.

2.0 Aims & Objectives:

The Old Brymorian's Association will:

- Act as the *alma mater* Association for Brymore Academy
- Promote the interests of the Academy and Pupils to the wider public.
- Support the endeavours of the governors, head teacher and staff of Brymore.
- Assist in fundraising enterprises of benefit to the Academy with particular emphasis on the provision of bursaries.
- To promote contact between boys of Brymore Academy, both past and present.

3.0 Membership:

Membership shall be open to the following:

- Former pupils of Brymore Academy.
- Staff of the Academy, both past and present.
- Associate membership, for those who have a Brymore connection.
- Honorary membership may be granted for services to the academy, approved by the committee of the Old Brymorian's Association.

4.0 Subscription:

- There will be only one form of membership which will be by annual subscription.
- The due date will be one year from the date of enrolment.

- The preferred payment will be by Standing Order.
- Subscription will be set at £20.00, the majority of which will go to support bursaries.
- The subscription may be subject to review. Any proposed change will require the approval of the membership.

5.0 Management Committee / Administration:

A Management Committee will be responsible for running the association and will operate under the following rules:

- The committee shall consist of at least seven and no more than ten members.
- There will be a Chairman, Secretary and Treasurer who will be elected from the members of the association, or in the case of Secretary or Treasurer could be "Honorary" positions if decided by the committee.
- Other members will play their part in organisation and management of the Association.
- Officers will serve no more than two terms of three years consecutively, unless the membership request that they serve further terms.
- The Headteacher will be an *ex officio* member of the committee: other staff members may be co-opted onto the committee from time to time.
- Meetings will be held not less than three times per year. The date and duration of meetings will be at the discretion of the committee.
- Meetings will be minuted.
- The Secretary will be responsible for taking the minutes and notification of all meetings.
- An Annual General Meeting (AGM) will be held and all members will be notified by post or email, of the date, time and venue, not less than 21 days prior to the event.
- The date of the AGM should be announced at the previous AGM.
- Minutes of the previous AGM, together with an audit of the Association's accounts will be presented at the AGM.
- Any resolutions (*propositions?*) for the AGM must reach the Secretary of the Association at least 28 days prior to the AGM.

6.0 Accounts:

The Honorary Treasurer will be responsible for the accounts for the Association and will ensure the following:

- Bank accounts will be arranged with an established bank.
- The Treasurer will be the account holder on behalf of the Association.
- The accounts will be in the name of the Old Brymorian's Association.
- A current account and savings account will be opened.
- There will be four signatories for the account with two to sign any cheque. One of the signatories will be the Treasurer; the other three should be the Chairman, Secretary and one other committee member. Ease of access to signatories should be a prime consideration.
- The Treasurer will be responsible for arranging the auditing of the account(s) and providing a statement of account at each committee meeting.

Adopted on 25th June 2017 by the undersigned:

Signed:

Mark Thomas
Headteacher

Signed:

Peter Harris
Chairman

Signed:

Rex Eastment
Secretary

Signed:

Committee
Member